

JULY 2, 2003

The Board of County Road Commissioners for Montcalm County held a meeting at its office located in Stanton, Michigan at 3:00 p.m. on July 2, 2003.

Present: Commissioners Dale Linton, Donald McCracken and Robert Brundage; Randy Stearns, Managing Director; Jack Johnson, Superintendent; Tom Mayan, County Highway Engineer; Robert Buckowing, Assistant County Highway Engineer; and Karen Swan, Finance Director-Clerk.

Moved by Brundage, supported by McCracken, to approve the minutes of June 18, 2003 as presented. Carried.

Moved by Brundage, supported by McCracken, to approve the agenda as presented. Carried.

Moved by McCracken, supported by Brundage, to request reimbursement in the amount of \$10,000 for payments made during the period of July 1, 2002 through June 30, 2003 to licensed professional engineers employed or retained by the Road Commission in accordance with Section 12(2) of Act 51, as amended. Carried. Ayes: McCracken, Brundage, Linton.

Reviewed correspondence from Ron Lawrence in regard to the placement and partial removal of wooden posts by his neighbor in the road right-of-way on East Baldwin Lake Drive in Eureka Township. The Board stated that Linda Weger has complied with the Board's request to remove several of the posts to allow access to and parking in the right-of-way by Mr. Lawrence and his guests in the area between East Baldwin Lake Drive and the edge of Baldwin Lake. The remaining posts do not pose a hazard or problem for the motoring public, as the extremely narrow width of the road does not allow for vehicles to travel more than 10 or 15 mph. In addition, there are numerous permanent encroachments in the road right-of-way that have been there for over 50 years. The Board further stated that the Road Commission would not get drawn into a neighborhood dispute and advised the Manager to send a reply to Mr. Lawrence in this regard.

Moved by McCracken, supported by Brundage, to adopt the Electronic Funds Transactions Policy in accordance with Public Act 738 of 2002 and to appoint the Finance Director as the Electronic Transactions Officer, responsible for ACH agreements including payment approval, accounting, reporting and generally overseeing compliance with the policy. Carried. Ayes: McCracken, Brundage, Linton.

Manager's Report

- I spoke with Mark Post about the building plans for the Greenville and Howard City garages. He hopes to have the final plans and a bid package done by next week.
- Fisher Transport has completed gravel resurfacing in the county. High Grade should be done in its area next week. I shut down L & D Carey & Sons after Thane ran two different gravel samples and neither passed.
- We're working on the 2004 budget; and as you know, float trucks are on a 10-year cycle. The next two trucks scheduled for replacement are eight years old, which means they will be only nine years old in the 2004 budget year—we would like to wait until 2005 budget to replace these trucks. Before making a decision to defer the purchase for one year, the Board asked Randy to discuss the condition of the two current trucks and get Kelly's opinion.
- Discussed the possibility of changing the current fee schedule to include a fee for plat and site condo reviews. Bob stated that some developers are asking the Road Commission for numerous on- and off-site reviews of construction and plans—this is taking up a lot of Bob's time and some of the requests are frivolous. If there were fees for various aspects of the review process, the Road Commission could be reimbursed, in part, for its cost and hopefully the fees would deter frivolous and repeated requests. Bob will check with other counties.

Engineers' Report

- MDOT has advised the Road Commission that guardrail will be installed on a portion of the Wyman Road project, north of M46; the cost will come out of the federal aid funds as this project has not been closed out yet.
- We are still working with MDOT on the detour details for the federal aid project on Condensery Road east of M66. The issue of extra signing has to be resolved.

Moved by Brundage, supported by McCracken, to approve the 7/2/03 bills totaling \$70,969.49 and Payroll #13 totaling \$77,263.46. Carried. Ayes: McCracken, Brundage, Linton.

There being no further business, the meeting adjourned at 4:30 p.m.