

JUNE 1, 2005

The Board of County Road Commissioners for Montcalm County held a meeting at its office located in Stanton, Michigan at 3:00 p.m. on June 1, 2005.

Present: Commissioners Dale Linton, Robert Brundage and Donald McCracken; Randy Stearns, Managing Director; Jack Johnson, Superintendent; Thomas Mayan, Consulting Engineer; Bob Buckowing, County Highway Engineer; and Karen Swan, Finance Director-Clerk.

Moved by Brundage, seconded by McCracken, to approve the minutes of May 18, 2005 as presented. Motion carried.

Moved by Brundage, seconded by McCracken, to approve the agenda as presented. Motion carried.

Moved by McCracken, seconded by Brundage, to approve the following township contract, which is an addition to an existing contract. Motion carried.

#### Winfield Township

Install type B-2 concrete curb and gutter on the curve at Huron Drive and Winona Drive in Indian Lakes - \$1,080.

Moved by Brundage, seconded by McCracken, to adopt the following resolution approving the submittal of three applications to the Michigan Department of Transportation, Local Bridge Program:

WHEREAS, the Road Commission for Montcalm County has three bridges that are in need of replacement due to their poor physical condition; the bridge in order of replacement priority are:

1. Structure No. 7495 – Blackmer Road over Fish Creek
2. Structure No. 7492 – Sloan Road over Fish Creek
3. Structure No. 7459 – Old US131 over Rice Creek

WHEREAS, the Road Commission for Montcalm County has reviewed the applications requesting funds for the construction cost of replacing said bridges; and furthermore, the Road Commission for Montcalm County understands that they:

- Must pave five percent of the as-bid construction cost and the entire cost of all engineering services and right-of-way.
- Must agree to have sufficient funds to pay their share of the costs for construction in fiscal years 2007/8 and 2008/9.

NOW, THEREFORE, BE IT RESOLVED that the Road Commission for Montcalm County hereby approves the filing of the said application with the Michigan Department of Transportation requesting funds through their Local Bridge Program for the replacement of the three bridges and further that we are actively seeking their participation in the replacement of the bridges.

Motion carried. Roll call – Yes: McCracken, Brundage, Linton.

#### Clerk's Report

- Discussed two proposed policies, "Ethical Standards and Standards of Conduct" and "Fraud", developed by Clinton County Road Commission. The policies have been reviewed by attorney Michael Kluck and the County Road Association of Michigan (CRAM). CRAM is recommending that road commissions adopt both policies. If the Board wants to adopt either of these policies, I will have them ready for the next board meeting. The Board will adopt them at the next meeting.

#### Manager's Report

- The new mower tractors are on the road.
- Dan Bauman from Truck & Trailer Specialties was here yesterday to go over everything on the two new float trucks with the mechanics and the drivers who will be driving the trucks.
- The Bloomer Township board has officially approved its offer to advance \$150,000 to the Road Commission to crush, shape and re-pave with a 330-pound bituminous mat Crystal Road (CR565) from M57 south to Fenwick Road. The Board agrees to accept the township's offer and in exchange the Road Commission will repay the advance to the township by crediting the township \$25,000 each year for the next six years (2005 through 2010) to be applied against the cost of the township's annual local road projects and/or chloride applications. A written contract will be drawn up between the Road Commission and the Township. This is being done on a non-precedent setting basis.

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- The phone box located at Nevins Road and Sidney Road will be moved next week in order to provide room to construct a by-pass lane for eastbound traffic when the Sidney Road project is done.
- I spoke with Susan Richardson at MDOT, the sale of our Federal Aid funds has been approved by MDOT and we should be receiving the funds for the Sidney Road and Johnson Road projects in the next couple weeks.
- The transmission in the CAT grader (#97) has been repaired and is back on the road.
- Veldra Raines and Tim Grimwood stopped in my office to let me know that they hope to have an employees' picnic sometime in September. They also discussed having an on-site competition among our drivers to pick drivers to go to the Snow Rodeo at the City of Wyoming this summer.

#### Superintendent's Report

- Paving is ongoing. The contractor came in last Thursday; the local road projects in Montcalm, Fairplain, Crystal and Richland townships should be done by the end of this week. The contractor will start graveling the shoulders tomorrow. They are scheduled to come back in mid-June after the curb and gutter projects are completed.
- I cancelled chloride applications in three townships last week based on weather predictions but now wish I hadn't because we didn't get enough rain to make a difference. I rescheduled the townships, and all townships will have their first applications by the end of this week.

#### Engineer's Report

- On the Crystal Road enhancement project, Nagle Construction is just about done with the punch list except for the cleanup of the decorative concrete.
- John Price and I made an on-site review of Wyman Road last week. We are in the process of determining where to do borings. Tom Mayan suggested that Bob contact a testing company to do borings and an analysis with recommendations.
- The culvert crew is scheduled to start installing culverts on the Sidney Road and Johnson Road projects next week. Tree cutting has been done on Johnson Road but earthwork has not started yet.
- I received a call from Dave Hendershott regarding the KBH Plat on Johnson Road south of Wise Road. KBH has not yet provided a signed Irrevocable Letter of Credit for their portion of the cost to pave Johnson Road, but they want to know when it is going to be paved. At the meeting Mr. Hendershott recently attended, he was the one who stated Johnson Road should not be paved until KBH had the plat built because of all the heavy truck traffic from building contractors. What is their time schedule regarding the plat? Bob will discuss this further with Mr. Hendershott.

Moved by McCracken, seconded by Brundage, to reschedule the July 20<sup>th</sup> board meeting to 3:00 p.m. on Tuesday, July 19<sup>th</sup> due to the annual self-insurance pool meeting that is scheduled on July 20<sup>th</sup>. Motion carried.

Moved by McCracken, seconded by Linton, to designate Randy Stearns as the voting delegate and Bob Brundage as the alternate delegate to the annual Michigan County Road Commission Self-Insurance Pool meeting. Motion carried.

#### Commissioners' Comments

Dale Linton – Randy and I recently attended the county's mapping meeting. There was a good turnout and a lot of good comments. The Sheriff's Department already has an elaborate system that is GPS coordinated and has a lot of capabilities. Tom Mayan stated that the RoadSoft software has GIS/GPS capabilities; layers can be set up with sign inventory, culvert inventory, etc. Tom stated that engineering at Gratiot County and Clinton County have been inputting the culvert inventory and their sign crews input all of the sign information into the system.

Moved by Brundage, seconded by McCracken, to approve the 6/1/05 bills totaling \$421,915.25 and Payroll #11 totaling \$74,553.41. Motion carried. Roll call: Yes – McCracken, Brundage, Linton.

There being no further business, the meeting adjourned at 4:48 p.m.

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Chairman

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Clerk